

COMPENDIUM OF PRESIDENTIAL NOTES ON SECURITY COUNCIL WORKING METHODS AND S/PRST/2015/19

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<b>I. PROGRAMME OF WORK AND MONTHLY FORECAST</b>	
<b>a. Programme of work (calendar)</b>	
<b>S/2012/402, para. 2:</b> While ensuring the capacity to hold Council meetings at any time and at short notice, in accordance with rules 1 and 2 of its provisional rules of procedure, the members of the Security Council, during their respective presidencies, should ordinarily request the Secretariat to plan not more than four days per week of Council business, with Fridays normally being reallocated to facilitate the work of the Council's subsidiary organs.	<ul style="list-style-type: none"> <li>• Council ordinarily to hold meetings during first four weekdays, so that Fridays can be allocated to work of subsidiary organs</li> </ul>
<b>S/2010/507, para. 36(a)(iii) :</b> The members of the Security Council intend to continue to include the following formats for public meetings in the provisional monthly programme of work (calendar) when they plan to adopt, in general, the corresponding procedures: [see "Formats of public meetings" on page 5 below]	<ul style="list-style-type: none"> <li>• Listing of formats for public meetings to be used on the monthly programme of work</li> </ul>
<b>S/2010/507, para. 36(b)(iii) :</b> The members of the Security Council intend to continue to include the following formats for private meetings in the provisional monthly programme of work (calendar) when they plan to adopt, in general, the corresponding procedures: [see "Formats of private meetings" on page 7 below]	<ul style="list-style-type: none"> <li>• Listing of formats for private meetings to be used on the monthly programme of work</li> </ul>
<b>S/2010/507, para. 4:</b> The members of the Security Council encourage the President of the Council to hold an informal briefing on the programme of work open to all Member States, after its adoption by the Council.	<ul style="list-style-type: none"> <li>• President encouraged to brief Member States after adoption of monthly programme of work</li> </ul>
<b>S/2010/507, para. 41:</b> The members of the Security Council agree that the President of the Council should update the provisional monthly programme of work (calendar) and make it available to the public through the Council website each time it is revised and distributed to Council members, with appropriate indication of the revised items.	<ul style="list-style-type: none"> <li>• President to update calendar on website, with appropriate indication of revised items</li> </ul>
<b>S/2010/507, para. 35:</b> The members of the Security Council invite the Secretariat to notify Member States of unscheduled or emergency meetings not only by e-mail but also through the Council website and by telephone as necessary.	<ul style="list-style-type: none"> <li>• Secretariat to notify Member States of unscheduled or emergency meetings</li> </ul>
<b>b. Tentative monthly forecast</b>	
<b>S/2010/507, para. 38:</b> The members of the Security Council encourage the President of the Council to publish a streamlined tentative monthly forecast of the programme of work on the Council website as soon as it has been distributed to Council members.	<ul style="list-style-type: none"> <li>• President to publish streamlined monthly forecast on website after distribution to Council members</li> </ul>
<p><b>S/2010/507, para. 39:</b> The forecast should be made available in all official languages "for information only/not an official document", and there should be a cover note which reads:</p> <p style="padding-left: 40px;">This tentative forecast of the programme of work of the Security Council has been prepared by the Secretariat for the President of the Council. The forecast covers in particular those matters that may be taken up during the month pursuant to earlier decisions of the Council. The fact that a matter is or is not included in the forecast carries no implication that it will or will not be taken up during the month: the actual programme of work will be determined by developments and the views of members of the Council.</p>	<ul style="list-style-type: none"> <li>• Forecast to be made available in all official languages, and with specified cover note</li> </ul>
<p><b>S/2010/507, para. 40:</b> The members of the Council have agreed that the following reminder should be placed in the <i>Journal of the United Nations</i> each month:</p> <p style="padding-left: 40px;">The monthly tentative forecast has been made available at the website of the Security Council, in accordance with the note by the President of the Security Council dated 26 July 2010 (S/2010/507). Copies of the tentative forecast have also been placed in the delegations' boxes and may be collected at the delegations' pick-up areas as of</p>	<ul style="list-style-type: none"> <li>• Reminder of availability of monthly forecast to be placed in <i>Journal</i></li> </ul>

[date].	
<b>II. CONDUCT OF FORMAL MEETINGS</b>	
<b>a. Agenda</b>	
<b>S/2010/507, para. 1:</b> The provisional agenda for formal meetings of the Council should be included in the <i>Journal of the United Nations</i> provided that it has been approved in informal consultations.	<ul style="list-style-type: none"> <li>Provisional agenda to be included in <i>Journal</i> when approved in prior consultations</li> </ul>
<b>S/2010/507, para. 2:</b> The members of the Council recall the desirability, whenever possible, of using descriptive formulations of agenda items at the time of their initial adoption to avoid having a number of separate agenda items on the same subject. When such a descriptive formulation exists, consideration may be given to subsuming earlier agenda items on the same subject under the descriptive formulation.	<ul style="list-style-type: none"> <li>Descriptive formulations of agenda items are preferable</li> <li>Subsuming earlier agenda items to be considered</li> </ul>
<b>b. Summary statement of matters of which the Security Council is seized</b>	
<b>S/2010/507, para. 51:</b> Rule 11 of the provisional rules of procedure of the Security Council provides that the Secretary-General shall communicate each week to the representatives on the Security Council a summary statement of matters of which the Security Council is seized and of the stage reached in their consideration.	<ul style="list-style-type: none"> <li>Rule 11 requires weekly issuance by the Secretary-General of the <i>Summary statement</i></li> </ul>
<b>S/2010/507, para. 52:</b> The practice of including an agenda item in the summary statement once it has been adopted at a formal meeting of the Security Council will remain unchanged.	<ul style="list-style-type: none"> <li>After adoption at a formal Council meeting, an agenda item is to be included in the <i>Summary statement</i></li> </ul>
<b>S/2010/507, para. 53:</b> At the beginning of each year, the Security Council will review the summary statement in order to determine if the Council has concluded its consideration of any of the listed items, in particular those items that were considered for the first time during the preceding year, and whether, consequently, such items should be deleted from the statement. Further, except as herein provided, any item which has not been considered by the Security Council during the preceding three calendar years will also be deleted.	<ul style="list-style-type: none"> <li>At start of each year, Council to review <i>Summary statement</i> and designate, as appropriate, agenda items subject to deletion, including those not considered at formal meeting during preceding three years</li> </ul>
<b>S/2010/507, para. 54:</b> The preliminary annual summary statement issued in January of each year by the Secretary-General on matters of which the Council is seized will identify the items to be deleted from the list. The first summary statement issued in March of each year will reflect the deletion of those items, unless a State Member of the United Nations notifies the President of the Security Council by the end of February of that year that it requests an item to remain on the summary statement, in which case such item will remain on the statement for one year, unless the Security Council decides otherwise.	<ul style="list-style-type: none"> <li>Each year's first <i>Summary statement</i> will indicate agenda items subject to deletion</li> <li>Member States have until end of February to request retention of an item subject to deletion, in which case item will be retained for that year</li> </ul>
<b>S/2010/507, para. 55:</b> The deletion of an item does not imply that such an item cannot be taken up by the Security Council as and when it deems necessary in the future.	<ul style="list-style-type: none"> <li>Council may take up an item which has been deleted</li> </ul>
<b>S/2010/507, para. 56:</b> The summary statement will be presented in the format of two sections, as follows: one section comprising items which have been considered by the Security Council at a meeting during the preceding three-year period, and another section comprising items which have not been considered at a meeting during the preceding three-year period but which the Security Council has decided to retain at the request of a Member State.	<ul style="list-style-type: none"> <li><i>Summary statement</i> divided into "active" and "inactive" sections</li> </ul>

<p><b>S/2010/507, para. 57:</b> The Security Council reconfirms that the first summary statement of each month will contain a full, updated list of items of which the Security Council is seized. For intervening weeks, a weekly addendum to the summary statement will be issued listing only those items on which further action has been taken by the Council during the previous week or indicating that there has been no change during that period.</p>	<ul style="list-style-type: none"> <li>• First <i>Summary statement</i> of each month to contain the full list of items</li> </ul>
<p><b>S/2010/507, para. 58:</b> The Security Council reconfirms that references given for each item listed in the summary statement will be the dates when the item was first taken up by the Council at a formal meeting and the most recent formal meeting of the Council held on that item.</p>	<ul style="list-style-type: none"> <li>• <i>Summary statement</i> references to be first and last date of consideration at formal meetings</li> </ul>
<p><b>c. Formats of formal meetings</b></p>	
<p><b>S/2010/507, para. 36:</b> In an effort further to advance the resolution of a matter under consideration, the members of the Security Council agree to use a range of meeting options from which they can select the one best suited to facilitate specific discussions. Recognizing that the provisional rules of procedure of the Security Council and their own practice provide them with considerable flexibility in choosing how best to structure their meetings, members of the Council agree that meetings of the Council could be structured according to, but not limited to, the following formats: [see the lists of formats of public and private meetings set out on pages 5 to 7 below]</p>	<ul style="list-style-type: none"> <li>• Members to select the meeting option best suited to facilitate specific discussions</li> <li>• Provisional rules of procedure and practice provide flexibility as to formats of meetings</li> </ul>
<p><b>d. Formats of public meetings</b></p>	
<p><b>S/2010/507, para. 28:</b> In order to increase the transparency of its work, the Security Council reaffirms its commitment to increase recourse to open meetings, particularly at the early stage in its consideration of a matter.</p>	<ul style="list-style-type: none"> <li>• Commitment to increase recourse to open meetings, particularly at early stage of consideration of a matter</li> </ul>
<p><b>S/2013/515, para. 2:</b> [The members of the Security Council are committed:] (a) To making more effective use, as appropriate, of public meetings . . .</p>	<ul style="list-style-type: none"> <li>• Council members committed to making more effective use of public meetings</li> </ul>
<p><b>S/2010/507, para. 36(a)(i):</b> [Functions of public meetings are] To take action and/or hold, inter alia, briefings and debates.</p>	<ul style="list-style-type: none"> <li>• The functions of public meetings are to take action and/or hold briefings and debates</li> </ul>

<p><b>S/2010/507, para. 36(a)(iii):</b> The members of the Security Council intend to continue to include the following formats for public meetings in the provisional monthly programme of work (calendar) when they plan to adopt, in general, the corresponding procedures:</p> <p>a. “Open debate”: briefings may or may not be conducted, and Council members may deliver statements; non-Council members may also be invited to participate in the discussion upon their request;</p> <p>b. “Debate”: briefings may be conducted, and Council members may deliver statements; non-Council members that are directly concerned or affected or have a special interest in the matter under consideration may be invited to participate in the discussion upon their request;</p> <p>c. “Briefing”: briefings are conducted, and only Council members may deliver statements following briefings;</p> <p>d. “Adoption”: Council members may or may not deliver statements before and/or after adopting, inter alia, resolutions and presidential statements; non-Council members may or may not be invited to participate in the discussion upon their request.</p>	<ul style="list-style-type: none"> <li>• Monthly work programme to include names of formats for public meetings</li> <li>• At “open debates”, non-Council members may be invited to participate upon their request</li> <li>• At “debates”, other than Council members, non-members directly concerned or affected or with a special interest in matter may be invited to participate upon their request</li> <li>• At “briefings”, other than briefers, only Council members may deliver statements</li> <li>• At “adoptions”, other than Council members, non-members may be invited to participate upon their request</li> </ul>
<p><b>e. Open debates</b></p>	
<p><b>S/2012/922, para. 3:</b> It is the understanding of the members of the Security Council that open debates can benefit from the contributions of both Council members and the wider membership.</p>	<ul style="list-style-type: none"> <li>• Open debates can benefit from the contribution of both Council members and wider membership</li> </ul>
<p><b>S/2012/922, para. 4:</b> With this in mind, the date of the open debate should be announced with sufficient time to allow for adequate preparation by all participants.</p>	<ul style="list-style-type: none"> <li>• Dates of open debates should be announced with sufficient time to allow for adequate preparation by all participants</li> </ul>
<p><b>S/2012/922, para. 8:</b> Members of the Security Council acknowledge the usefulness of concept notes to help focus discussion during an open debate, and encourage the early elaboration of such notes</p>	<ul style="list-style-type: none"> <li>• Early elaboration of concept notes for open debates is encouraged</li> </ul>
<p><b>S/PRST/2015/19, para. 3:</b> The Security Council recalls its commitment to making more effective use, as appropriate, of open meetings, and to this end expresses its commitment to continue to take steps to improve the focus and interactivity of its open debates.</p>	<ul style="list-style-type: none"> <li>• Commitment to take steps to improve focus and interactivity of open debates</li> </ul>
<p><b>f. Formal wrap-up meetings</b></p>	
<p><b>S/2012/922, para. 15:</b> Formal wrap-up sessions may also continue to be organized when appropriate and with the consent of all members of the Security Council.</p>	<ul style="list-style-type: none"> <li>• Formal wrap-up sessions may continue to be organized with consent of all Council members</li> </ul>
<p><b>S/2013/515, para. 2(i):</b> [The members of the Security Council are committed:] To considering the methodology of</p>	<ul style="list-style-type: none"> <li>• Commitment to consider the</li> </ul>

wrap-up sessions . . . , recognizing that those sessions can be organized by the President of the Council, as referred to in the note by the President of 12 December 2012 (S/2012/922).	methodology of wrap-up sessions
<b>g. Formats of private meetings</b>	
<b>S/2010/507, para. 36(b)(i):</b> [Functions of private meetings are] To conduct discussion and/or take actions, for example, recommendation regarding the appointment of the Secretary-General, without the attendance of the public or press.	<ul style="list-style-type: none"> <li>• Functions of private meetings are to conduct discussion and/or take action without the public or press</li> </ul>
<p><b>S/2010/507, para. 36(b)(iii):</b> The members of the Security Council intend to continue to include the following formats for private meetings in the provisional monthly programme of work (calendar) when they plan to adopt, in general, the corresponding procedures:</p> <p>a. “Private meeting”: briefings or debates may be conducted, and Council members may deliver statements; any Member of the United Nations which is not a member of the Security Council, members of the Secretariat and other persons may be invited to be present or to participate in the discussion, upon their request, in accordance with rule 37 or 39 of the provisional rules of procedure;</p> <p>b. “TCC meeting”: briefings may be conducted, and Council members may deliver statements; parties described in resolution 1353 (2001) are invited to participate in the discussion, in accordance with the resolution.</p>	<ul style="list-style-type: none"> <li>• At “private meetings”, other than Council members, non-members, Secretariat members and other persons may be invited to participate upon their request</li> <li>• At “TCC meetings”, other than Council members, parties described in resolution 1353 (2001) are invited to participate</li> </ul>
<b>h. Participation</b>	
<b>S/2010/507, para. 36(a)(ii):</b> The presence and participation of non-Council members in public meetings should be in accordance with the provisional rules of procedure. The Council’s practice, as described below, is understood as being in accordance with the provisional rules of procedure, although it should not under any circumstances be understood as replacing or substituting for the provisional rules of procedure.	<ul style="list-style-type: none"> <li>• Presence and participation of non-members in public meetings should be in accordance with the provisional rules of procedure</li> </ul>
<b>S/2010/507, para. 36(a)(ii)b:</b> On a case-by-case basis, any Member of the United Nations that is not a member of the Security Council, members of the Secretariat and other persons may be invited to participate in the discussion, including for the purpose of giving briefings to the Council, in accordance with rule 37 or 39 of the provisional rules of procedure.	<ul style="list-style-type: none"> <li>• At public meetings, decisions to invite participation pursuant to rules 37 or 39 to be made on a case-by-case basis</li> </ul>
<b>S/2010/507, para. 36(a)(ii)a:</b> Any Member of the United Nations that is not a member of the Security Council may be present at its delegation’s designated seats in the Council Chamber . . .	<ul style="list-style-type: none"> <li>• At public meetings, non-Council delegations may be present at their designated seats in the Council Chamber</li> </ul>
<b>S/2010/507, para. 36(b)(ii)</b> The presence and participation of non-Council members in private meetings should be in accordance with the provisional rules of procedure. The Council’s practice, as described below, is understood as being in accordance with the provisional rules of procedure, although it should not under any circumstances be understood as replacing or substituting for the provisional rules of procedure.	<ul style="list-style-type: none"> <li>• Presence and participation of non-members in private meetings should be in accordance with the provisional rules of procedure</li> </ul>
<b>S/2010/507, para. 36(b)(ii)b</b> On a case-by-case basis, any Member of the United Nations which is not a member of the Security Council, members of the Secretariat and other persons may be invited to be present or to participate in the discussion, including for the purpose of giving briefings to the Council, in accordance with rule 37 or 39 of the provisional rules of procedure.	<ul style="list-style-type: none"> <li>• At private meetings, decisions to invite participation pursuant to rules 37 or 39 to be made on a case-by-case basis</li> </ul>
<b>S/2010/507, para. 59:</b> The members of the Security Council intend to seek the views of Member States that are parties to a conflict and/or other interested and affected parties. For that purpose, the Security Council may, inter alia, utilize private meetings when public meetings are not appropriate, in which case invitations are also to be extended in	<ul style="list-style-type: none"> <li>• Council members may utilize private meetings when seeking views of parties</li> </ul>

accordance with rules 37 and 39 of the Council’s provisional rules of procedure.	
<b>i. Delivery of statements</b>	
<b>S/2010/507, para. 29:</b> The Security Council encourages, as a general rule, all participants, both members and non-members of the Council, in Council meetings to deliver their statements in five minutes or less.	<ul style="list-style-type: none"> <li>Members and non-members encouraged to deliver statements in five minutes or less</li> </ul>
<b>S/2010/507, para. 30:</b> The Security Council encourages participants in Council meetings to express agreement without repeating the same content, if they agree, in part or in whole, with the content of a previous statement.	<ul style="list-style-type: none"> <li>Speakers encouraged to indicate agreement with previous speakers without repeating content</li> </ul>
<b>(i) Speaking order of Council members</b>	
<b>S/2014/739, para. (1):</b> The speaking order for meetings of the Security Council as a general practice is established by a draw. In certain cases, the speaking order is established by the use of a sign-up sheet.	<ul style="list-style-type: none"> <li>Speaking order for Council members generally established by a draw</li> <li>A sign-up sheet used in certain cases</li> </ul>
<b>S/2014/739, para. (2):</b> The President of the Security Council as a general practice makes his or her national statement last of all Council members. In certain cases, he or she may make a single statement comprising introductory remarks and his or her national statement before the other members take the floor. The President is encouraged to inform the other members in advance of his or her wish to do so in order to ensure that there are no objections.	<ul style="list-style-type: none"> <li>President generally speaks last of all Council members</li> <li>President may in certain cases make a single statement comprising introductory remarks and a national statement prior to other members</li> <li>In such cases, President is encouraged to inform other members in advance</li> </ul>
<b>S/2014/739, para. (3):</b> In certain cases, the President of the Security Council may adjust the list of speakers and inscribe first the delegation(s) responsible for the drafting process in order to allow it or them to make an introductory or explanatory presentation.	<ul style="list-style-type: none"> <li>Delegations responsible for drafting processes may speak first in certain cases</li> </ul>
<b>S/2014/739, para. (3):</b> In cases when an unscheduled or emergency meeting is convened, the President may also adjust the list so that the delegation having requested the meeting can speak before the other Council members in order to present the reasons for convening the meeting.	<ul style="list-style-type: none"> <li>In cases of unscheduled or emergency meetings, the requesting delegation may speak first</li> </ul>
<b>S/2014/739, para. (4):</b> The President of the Security Council may inscribe first the Chairs of the subsidiary bodies of the Council when presenting to the Council their work or reporting on outstanding issues within their mandate.	<ul style="list-style-type: none"> <li>Chairs of subsidiary bodies may speak first in certain cases</li> </ul>
<b>S/2014/739, para. (5):</b> Members of the Security Council can trade slots in the list of speakers. It is recommended that delegations involved inform the Secretariat as to what was agreed. Members of the Security Council are encouraged to inform the Secretariat of such changes as soon as possible, especially if the meeting has already started, in order to allow the interpreters to be ready to interpret from the language which will be used.	<ul style="list-style-type: none"> <li>Members can trade slots on speakers’ list</li> <li>If so, they are encouraged to inform Secretariat as soon as possible</li> </ul>
<b>S/2014/739, para. (6):</b> When high-level officials are representing Security Council members at a meeting, the list of speakers will be entitled “The list of speakers, after the draw and adjusted for protocol”. For each category of high-level officials, the speakers will be listed within that category according to the order of the draw. The speakers within each category will speak after those in a category of higher-level officials and before those in a category of lower-level officials. If, after the list of speakers has been circulated, there is a change in the level of a delegation’s representative, that representative’s speaking order will be readjusted according to protocol and his or her place within categories of	<ul style="list-style-type: none"> <li>When high-level officials represent members at a meeting, speakers’ list will be adjusted for protocol and so entitled</li> <li>Speakers within each category will speak after higher-level categories and</li> </ul>

<p>same-level officials will be determined according to the order of the original draw.</p>	<p>before lower-level categories</p> <ul style="list-style-type: none"> <li>• A change in the level of a delegation's representative will generate a change in speaking order</li> </ul>
<p><b>S/2014/739, para. (7), Corr.1:</b> The permanent representative of a Security Council member who also holds a post at the Cabinet or ministerial level within his or her Government, will speak by order of the draw, without adjustment for protocol. For meetings announced as high-level in advance, where higher-level officials are representing other Security Council members, a permanent representative serving at the Cabinet or ministerial level may request an adjustment by protocol of his or her place on the list of speakers. The delegation concerned is encouraged to inform the Secretariat and the other Council members in advance of its request to have that representative's speaking order adjusted by protocol. After being informed of such a request, the Secretariat will add, beside the name of the representative on the list of speakers, that he or she is speaking as a member of his or her Cabinet. When a permanent representative at the Cabinet or ministerial level has spoken in that capacity at a formal meeting, it will be noted in appendix II to the annual report of the Council. For meetings not announced as high-level in advance, visiting higher-level officials may be accorded a speaking slot before permanent representatives as a matter of courtesy where there is no objection by members of the Security Council.</p>	<ul style="list-style-type: none"> <li>• A Cabinet-level permanent representative will generally speak by order of the draw, without adjustment for protocol, except at some meetings announced as high-level in advance</li> <li>• In such cases, that delegation is encouraged to inform the Secretariat and other members of its request that the representative's speaking order be adjusted by protocol</li> <li>• Secretariat will appropriately annotate the speakers list, and the representative's capacity will be noted in appendix II of Council's Annual Report</li> <li>• For meetings not announced as high-level in advance, visiting higher-level officials may be accorded a speaking slot before permanent representatives</li> </ul>
<p><b>(ii) Statements by non-Council Member States</b></p>	
<p><b>S/2010/507, para. 31:</b> The Security Council agrees that, when non-members are invited to speak to the Council, those who have a direct interest in the outcome of the matter under consideration may speak prior to Council members, if appropriate.</p>	<ul style="list-style-type: none"> <li>• Invited non-members with direct interest in outcome of the matter may speak before Council members, if appropriate</li> </ul>
<p><b>S/2010/507, para. 34:</b> When non-members of the Security Council are invited to speak at its meetings, they will be seated at the Council table on alternate sides of the President, the first speaker being seated on the President's right.</p>	<ul style="list-style-type: none"> <li>• Non-members invited to speak will be seated on alternate sides of the President, beginning with his/her right</li> </ul>
<p><b>(iii) Statements in open debates</b></p>	
<p><b>S/2012/922, para. 7:</b> All participants speaking in an open debate, including members of the Security Council, are encouraged to be succinct and focused in their interventions, which, whenever possible, should not exceed five minutes, or any other time suggested by the President at the start of the debate. If necessary, the text of a more detailed statement may be circulated to Council members and participants.</p>	<ul style="list-style-type: none"> <li>• Speakers in open debates encouraged to be succinct and focused</li> <li>• Statements in open debates should not exceed five minutes, or other time suggested by the President</li> <li>• Texts of more detailed statements</li> </ul>

	may be circulated
<b>S/2012/922, para. 5:</b> The members of the Security Council may agree, by consensus on a case-by-case basis and when they consider it appropriate for certain open debates, to invite non-members to alternate their interventions with those of Council members. In such situations, those Council members who wish to do so will give up their slot on the speakers' list to non-members.	<ul style="list-style-type: none"> <li>• Non-members may be invited by the Council, by consensus, to alternate their interventions with those of Council members</li> <li>• In such situations, Council members who so wish will give their slot on the speakers' list to non-members</li> </ul>
<b>S/PRST/2015/19, para. 3:</b> The Security Council recalls its commitment to making more effective use, as appropriate, of open meetings, and to this end expresses its commitment to continue to take steps to improve the focus and interactivity of its open debates. In this regard, the Security Council welcomes joint statements by both Security Council members and other Member States.	<ul style="list-style-type: none"> <li>• Commitment to take steps to improve focus and interactivity of open debates</li> <li>• Joint statements in open debates are welcomed</li> </ul>
<b>j. Meeting records</b>	
<b>S/2010/507, para. 37:</b> Texts of statements made at the meetings of the Security Council will, at the request of the delegation making the statement, be distributed by the Secretariat inside the Council Chamber to Council members and other Member States and permanent observers to the United Nations present at the meeting. A delegation requesting the distribution of its statement is encouraged to provide a sufficient number of copies (200) to the Secretariat in advance of the statement. When a delegation does not provide to the Secretariat a sufficient number of copies of its statement, those copies will be placed outside the Council Chamber at the end of the meeting. Delegations are requested not to make statements otherwise available during the meeting [recalled in S/2015/922, para. (a)].	<ul style="list-style-type: none"> <li>• Delegations requesting distribution of statements in Council Chamber to provide 200 copies to Secretariat in advance</li> </ul>
<b>S/2015/922, para. (b):</b> [The members of the Council] Recognize that the texts of statements made at the meetings of the Council can be a useful additional tool for the preparation of the verbatim records of the Council and therefore encourage members and non-members of the Council to provide those texts to the Secretariat when delegations are not able, or choose not, to provide the number of copies referred to in paragraph 37 of the annex to [S/2010/507].	<ul style="list-style-type: none"> <li>• Delegations encouraged to provide texts of statements made at meetings to Secretariat when 200 copies are not provided for general distribution</li> </ul>
<b>S/2015/922, para. (c):</b> [The members of the Council] Encourage members and non-members of the Council to contact the Verbatim Reporting Service of the Department for General Assembly and Conference Management ( <a href="mailto:verbatimrecords@un.org">verbatimrecords@un.org</a> ) in cases where, with a view to ensuring the accuracy of the official records of the Council, corrections or adjustments in the verbatim records reflecting their own statements are needed either in the official language used by each delegation or in any other of the official languages of the United Nations.	<ul style="list-style-type: none"> <li>• Delegations encouraged to contact Verbatim Reporting Service when their statements need correction or adjustment</li> </ul>
<b>III. INFORMAL COUNCIL PROCEEDINGS</b>	
<b>a. (Closed) consultations of the whole</b>	
<b>S/2012/402, para. 4:</b> The members of the Security Council encourage the President of the Council, with the assistance of the Secretariat, to actively promote additional appropriate measures to increase interactivity and a more efficient use of time in briefings during informal consultations of the whole.	<ul style="list-style-type: none"> <li>• President, assisted by Secretariat, encouraged to promote interactivity and efficient time use during consultations</li> </ul>
<b>S/2012/402, para. 9:</b> The members of the Security Council will continue their consideration of additional ways to increase interactivity in informal consultations.	<ul style="list-style-type: none"> <li>• Members to consider additional ways to increase interactivity in</li> </ul>

	consultations
<b>S/2012/402, para. 7:</b> The members of the Security Council plan to minimize, to the extent possible, the reading out of lengthy pre-prepared statements in informal consultations of the whole.	<ul style="list-style-type: none"> <li>• Council members plan to minimize the reading of lengthy pre-prepared statements during consultations</li> </ul>
<b>S/2010/507, para. 24:</b> The members of the Security Council agree that, as a general rule, the President of the Council should adhere to the prescribed speakers' list. The members of the Security Council encourage the President to facilitate interaction by inviting any participant in the consultations to speak at any time, irrespective of the order of the prescribed speakers' list, when the discussion requires it.	<ul style="list-style-type: none"> <li>• President generally to adhere to speakers' list</li> <li>• When discussion so requires, President encouraged to invite any participant to speak at any time</li> </ul>
<b>S/2010/507, para. 23:</b> The members of the Security Council intend, where they agree with a previous speaker, in part or in whole, to express that agreement without repeating the same content.	<ul style="list-style-type: none"> <li>• Members to indicate agreement with previous speakers without repeating content</li> </ul>
<b>S/2010/507, para. 25:</b> The members of the Security Council encourage speakers to direct their questions not only to the Secretariat, but also to other members.	<ul style="list-style-type: none"> <li>• Members encouraged to direct questions also to other members</li> </ul>
<b>S/2010/507, para. 26:</b> The members of the Security Council do not discourage each other from taking the floor more than once, in the interest of making consultations more interactive.	<ul style="list-style-type: none"> <li>• Members may take floor more than once</li> </ul>
<b>S/2010/507, para. 20:</b> The members of the Security Council encourage the President of the Council to suggest, through consultations with interested members and/or the Secretariat, as appropriate, a few areas for Council members and the Secretariat to focus on at the Council's next informal consultations, without the intention of prescribing the scope of discussion, at least one day before the consultations are to be held.	<ul style="list-style-type: none"> <li>• President encouraged to suggest areas of focus for discussion one day prior to consultations</li> </ul>
<b>S/2010/507, para. 21:</b> The members of the Security Council agree that when briefings are being provided to the Council members by senior Secretariat officials, the number of staff members accompanying those officials in the consultations should be kept to a strict minimum. Unless otherwise decided, the Secretariat staff from offices other than those of the designated briefer or from United Nations agencies will normally not be invited to attend consultations. Unless otherwise decided, the Security Council Affairs Division of the Department of Political Affairs will be responsible for keeping the Office of the Spokesperson for the Secretary-General informed of matters which may require its action.	<ul style="list-style-type: none"> <li>• Strict minimum of staff to accompany UN briefers in consultations</li> <li>• Staff from other offices and UN agencies normally not invited to attend consultations</li> <li>• SCAD will be responsible for keeping Office of the Secretary-General's spokesperson informed of matters requiring action</li> </ul>
<b>S/2012/402, para. 9:</b> Members of the Council and the Secretariat should continue to use the "any other business" agenda item during informal consultations to raise issues of concern.	<ul style="list-style-type: none"> <li>• "Any other business" agenda item to be used to raise issues of concern</li> </ul>
<b>S/2012/402, para. 8:</b> The members of the Security Council encourage the use of practical measures such as those above [ <i>see S/2012/402, para. 2, above</i> ], which would make it feasible, whenever possible, to hold informal consultations on two issues in a three-hour Council meeting, notably with regard to situations routinely on its agenda, thereby promoting planning accuracy and overall efficiency in the Council's work.	<ul style="list-style-type: none"> <li>• Practical measures encouraged to make it feasible to hold consultations on two issues during a three-hour session of consultations</li> </ul>
<b>b. Informal interactive dialogues</b>	

<b>S/2013/515, para. 2:</b> The members of the Security Council are committed: (a) To making more effective use, as appropriate, of . . . informal interactive dialogues . . .	<ul style="list-style-type: none"> <li>• Commitment to make more effective use of informal interactive dialogues</li> </ul>
<b>S/2010/507, para. 59:</b> The members of the Security Council intend to seek the views of Member States that are parties to a conflict and/or other interested and affected parties. For that purpose, the Security Council may . . . utilize informal dialogues.	<ul style="list-style-type: none"> <li>• Council members may utilize informal dialogues when seeking views of parties</li> </ul>
<b>S/2010/507, para. 61:</b> As appropriate, the members of the Council intend to invite the Chairs of country-specific configurations of the Peacebuilding Commission to participate in formal Security Council meetings at which the situation concerning the country in question is considered, or on a case-by-case basis, for an exchange of views in an informal dialogue.	<ul style="list-style-type: none"> <li>• Chairs of PBC country configurations to be invited to participate in informal dialogues as appropriate</li> </ul>
<b>c. “Arria-formula” meetings</b>	
<b>S/2013/515, para. 2:</b> The members of the Security Council are committed: (a) To making more effective use, as appropriate, of . . . Arria-formula meetings.	<ul style="list-style-type: none"> <li>• Commitment to make more effective use of “Arria-formula” meetings</li> </ul>
<b>S/2010/507, para. 65:</b> The members of the Security Council intend to utilize “Arria-formula” meetings as a flexible and informal forum for enhancing their deliberations. To that end, members of the Security Council may invite on an informal basis any Member State, relevant organization or individual to participate in “Arria-formula” informal meetings. The members of the Security Council agree to consider using such meetings to enhance their contact with civil society and non-governmental organizations, including local non-governmental organizations suggested by United Nations field offices. The members of the Security Council encourage the introduction of such measures as lengthening lead times, defining topics that participants might address and permitting their participation by video teleconference.	<ul style="list-style-type: none"> <li>• “Arria-formula” meetings to be used as a flexible and informal forum</li> <li>• Members States, organizations or individuals may be invited to participate</li> <li>• “Arria-formula” meetings may be used to enhance contact with civil society and NGOs</li> <li>• Adequate lead times and defining topics are encouraged</li> <li>• “Arria-formula” invitees may participate by video conferencing</li> </ul>
<b>d. Informal wrap-up sessions</b>	
<b>S/2012/922, para. 14:</b> Members of the Security Council encourage the holding by Council Presidents of informal briefing sessions with the wider membership on the work of the Council at the end of their respective presidencies, as appropriate.	<ul style="list-style-type: none"> <li>• Presidents encouraged to hold informal briefings with wider membership at end of presidencies</li> </ul>
<b>S/2013/515, para. 2:</b> [The members of the Security Council are committed:] (i) To considering the methodology of wrap-up sessions and informal briefing sessions, recognizing that those sessions can be organized by the President of the Council, as referred to in the note by the President of 12 December 2012 (S/2012/922).	<ul style="list-style-type: none"> <li>• Members to consider methodology of wrap-up and informal briefing sessions at end of presidencies</li> </ul>
<b>e. Secretary-General luncheons</b>	
<b>S/2012/402, para. 9:</b> The members of the Security Council express general support for continuing the practice of holding monthly “luncheons with the Secretary-General”.	<ul style="list-style-type: none"> <li>• Support for monthly “luncheons with the Secretary-General”</li> </ul>
<b>IV. BRIEFINGS</b>	
<b>S/2012/402, para. 6:</b> The members of the Security Council encourage briefers to be succinct and to focus on key themes rather than reading out lengthy pre-prepared statements.	<ul style="list-style-type: none"> <li>• Briefers encouraged to be succinct and to focus on key themes</li> </ul>
<b>S/2010/507, para. 22:</b> As a general rule, the purpose of initial remarks or ad hoc briefings delivered by members of the	<ul style="list-style-type: none"> <li>• Briefers to focus on key issues and</li> </ul>

<p>Secretariat is to supplement and update written reports of the Secretary-General or to provide members of the Council with more specific on-the-ground information on the most recent developments, which may not be covered in the written report. The members of the Security Council encourage members of the Secretariat to focus on key issues and to provide the latest information, as necessary, without repeating the content of written reports already available to members of the Council.</p>	<p>latest information, without repeating contents of available written reports</p>
<p><b>S/2010/507, para. 14:</b> The Secretariat is encouraged to supplement and update information contained in reports of the Secretary-General by including information about the most recent developments during briefings.</p>	<ul style="list-style-type: none"> <li>• Briefers encouraged to supplement and update information contained in Secretary-General reports</li> </ul>
<p><b>S/2010/507, para. 29:</b> The Security Council also encourages each briefer to limit initial remarks to 15 minutes, unless otherwise decided by the Council.</p>	<ul style="list-style-type: none"> <li>• Briefers encouraged to limit initial remarks to 15 minutes</li> </ul>
<p><b>S/2010/507, para. 6:</b> The members of the Security Council intend to continue to consider requesting the Secretariat to give an ad hoc briefing at Security Council meetings in cases in which an emergent situation which justifies a briefing arises.</p>	<ul style="list-style-type: none"> <li>• Council to consider requesting ad hoc Secretariat briefings on emergent situations at Council meetings</li> </ul>
<p><b>S/2010/507, para. 7:</b> The members of the Security Council intend to request the Secretariat to give ad hoc briefings at informal consultations on a daily basis, if necessary, when a situation justifies such briefings.</p>	<ul style="list-style-type: none"> <li>• Ad hoc Secretariat briefings at consultations to be requested when justified</li> </ul>
<p><b>S/2012/402, para. 5:</b> The members of the Security Council intend to resort more often to the use of video teleconferencing for briefing the Council, where appropriate, while preserving a balanced approach between video teleconferencing and briefings in person, including during open meetings in the open chamber.</p>	<ul style="list-style-type: none"> <li>• Council to increase briefings by video teleconferencing, while preserving a balance with in-person briefings</li> </ul>
<p><b>S/2010/507, para. 8:</b> The members of the Security Council invite the Secretariat to continue its practice of circulating the briefing texts at “briefings”.</p>	<ul style="list-style-type: none"> <li>• Secretariat invited to continue circulating briefing texts</li> </ul>
<p><b>S/2012/402, para. 6:</b> The members . . . invite the Secretariat to follow the practice of circulating the briefing texts at briefings and, in particular, where their statements contain extensive or complicated factual information, encourage briefers to circulate written summaries of that information, whenever possible in advance, to allow for a more focused discussion during informal consultations.</p>	<ul style="list-style-type: none"> <li>• Secretariat invited to circulate briefing texts at briefings</li> <li>• Briefers encouraged to circulate written summaries of extensive or complicated factual information, whenever possible in advance</li> </ul>
<p><b>S/2010/507, para. 9:</b> The members of the Security Council invite the Secretariat, as a general rule, to provide a printed fact sheet, presentation materials and/or any other relevant reference materials, whenever possible, to Council members on the day prior to the consultations, when briefings in the Security Council consultations room are not given on the basis of a written report.</p>	<ul style="list-style-type: none"> <li>• Secretariat invited to provide reference materials the day prior to consultations when briefings not based on written reports</li> </ul>
<p><b>S/2012/402, para. 6:</b> In cases where requested information or clarification by Council members is not readily available during the briefing in informal consultations, briefers may provide it at a later time.</p>	<ul style="list-style-type: none"> <li>• Briefers may provide requested information or clarification at a later time</li> </ul>
<p><b>S/2010/507, para. 64:</b> The members of the Security Council, through the Secretary-General, invite new Special Representatives of the Secretary-General to engage in dialogue with members of the Council before assuming their duties under new mandates, including in the field, in order to obtain Council members’ views on the objectives and the mandates.</p>	<ul style="list-style-type: none"> <li>• New SRSGs invited to engage in dialogue with Council members regarding their mandates</li> </ul>

<b>V. SECRETARY-GENERAL REPORTS AND OTHER INFORMATION PROVIDED BY SECRETARIAT</b>	
<b>S/2010/507, para. 15:</b> The members of the Security Council intend to request the Secretary-General to include policy recommendations on long-term strategy in his reports, if appropriate.	<ul style="list-style-type: none"> <li>Secretary-General reports to include policy recommendations on long-term strategy</li> </ul>
<b>S/2010/507, para. 13:</b> The members of the Security Council encourage the Secretary-General to include a section in his reports where all recommendations are listed, when presenting recommendations to the Council regarding the mandate of a United Nations mission.	<ul style="list-style-type: none"> <li>Secretary-General reports on mandates of UN missions to include recommendations section</li> </ul>
<b>S/2010/507, para. 63:</b> The members of the Security Council intend to make the best use of all mechanisms available, as appropriate, to convey policy guidance to the Secretary-General, including dialogue, letters from the President, adoption of resolutions or presidential statements, or any other means deemed appropriate.	<ul style="list-style-type: none"> <li>Members to make best use of available mechanisms to provide policy guidance to Secretary-General</li> </ul>
<b>S/2010/507, para. 17:</b> The Security Council agrees to cooperate with other organs of the United Nations in synchronizing reporting obligations of the Secretariat on the same subject, if appropriate, while giving priority to the effective work of the Council.	<ul style="list-style-type: none"> <li>Reports on same subjects to be synchronized with other UN organs</li> </ul>
<b>S/2010/507, para. 12:</b> The members of the Security Council agree to consider setting a six-month interval as the standard reporting period, unless the situation provides reason for shorter or longer intervals. The members of the Security Council also agree to define reporting intervals as clearly as possible when adopting resolutions. The members of the Security Council further agree to request oral reporting, which does not require submission of a written report, if the members of the Council consider that it would serve the purpose satisfactorily, and to indicate that request as clearly as possible.	<ul style="list-style-type: none"> <li>6-month interval as standard reporting period unless Council decides otherwise</li> <li>Reporting intervals to be clearly defined in resolutions</li> <li>Oral reporting may be requested instead of written reports</li> </ul>
<b>S/2010/507, para. 11:</b> The members of the Security Council agree that reports of the Secretary-General should be circulated to Council members and made available in all official languages of the United Nations at least four working days before the Council is scheduled to consider them. The members of the Security Council also agree that the same rule should apply to making such reports available to relevant participants in Council meetings at which those reports are discussed, including the distribution of the reports on peacekeeping missions to all participants in meetings of troop- and police-contributing countries.	<ul style="list-style-type: none"> <li>Secretary-General reports to be available in all official languages at least four working days before Council consideration, including to TCCs/PCCs</li> </ul>
<b>S/2010/507, para. 14:</b> The members of the Security Council encourage the Secretary-General to make reports as concise as possible and give an ample cut-off time in order for the reports to be issued in a timely manner.	<ul style="list-style-type: none"> <li>Secretary-General reports to be as concise as possible</li> <li>For timely issuance, reports to have an ample cut-off time for contents</li> </ul>
<b>S/2010/507, para. 18:</b> The members of the Security Council request the Secretariat to update the Council towards the end of each month on the progress in the preparation of the reports of the Secretary-General to be issued the following month. The members of the Security Council also request the Secretariat to communicate with the Council immediately if it expects reports to be delayed beyond their deadlines or if reports that have not been requested by the Council are expected to be issued.	<ul style="list-style-type: none"> <li>Secretariat to update Council at month's end on timeliness of reports</li> <li>Secretariat to inform of delays or issuance of reports not requested by the Council</li> </ul>
<b>S/2010/507, para. 16:</b> Reports of the Secretary-General will specify the date on which the document is physically and electronically distributed in addition to the date of signature by the Secretary-General.	<ul style="list-style-type: none"> <li>Secretary-General reports to specify date of signature and of official distribution</li> </ul>

<b>S/2010/507, para. 27:</b> The members of the Security Council invite the Secretariat to continue its practice of circulating all press statements issued by the Secretary-General or by the Secretary-General's spokesperson in connection with matters of concern to the Security Council.	<ul style="list-style-type: none"> <li>• Secretariat to circulate to members all relevant press statements of Secretary-General or spokesperson</li> </ul>
<b>S/2010/507, para. 19:</b> The members of the Security Council encourage the Secretariat to ensure that all information provided to Council members is transmitted electronically, including by fax.	<ul style="list-style-type: none"> <li>• Secretariat to transmit information electronically to Council members</li> </ul>
<b>VI. INTRA-COUNCIL COOPERATION AND CONSULTATION</b>	
<b>S/2014/565, para. 1:</b> The members of the Security Council reaffirm that the work of the Council is a collective endeavour and responsibility, and that enhanced cooperation and consultation among all Council members is vital for the efficient and transparent functioning of the Council.	<ul style="list-style-type: none"> <li>• Council's work is a collective endeavour</li> <li>• Enhanced cooperation and consultation among all members is vital</li> </ul>
<b>S/2014/565, para. 2:</b> The members of the Security Council also reaffirm the importance of continuing to improve intra-Council dialogue, communication and exchange of information, especially in crisis or fast-evolving situations.	<ul style="list-style-type: none"> <li>• Important to improve intra-Council dialogue, communication and exchange of information</li> </ul>
<b>S/2014/565, para. 3:</b> The members of the Security Council therefore agree to continue to enhance dialogue among all Council members, in particular in crisis or fast-evolving situations, so that the Council may respond more efficiently and therefore better fulfil its responsibility of maintaining international peace and security.	<ul style="list-style-type: none"> <li>• Agreement to enhance dialogue among all Council members</li> </ul>
<b>S/2014/565, para. 4:</b> The members of the Security Council, in this context, recognize the important role of the President of the Security Council, including in facilitating communication and exchange of information.	<ul style="list-style-type: none"> <li>• Members recognize President's important role, including in facilitating communication and exchange of information</li> </ul>
<b>VII. OUTCOME DOCUMENTS</b>	
<b>S/2010/507, para. 42:</b> The members of the Security Council reaffirm that all members of the Security Council should be allowed to participate fully in the preparation of, inter alia, the resolutions, presidential statements and press statements of the Council. The members of the Security Council also reaffirm that the drafting of all documents such as resolutions and presidential statements as well as press statements should be carried out in a manner that will allow adequate participation of all members of the Council.	<ul style="list-style-type: none"> <li>• All Council members to be allowed full and adequate participation in the drafting of outcome documents</li> </ul>
<b>S/2014/268, para. (a):</b> Without prejudice to the rights accorded by the Charter of the United Nations and the provisional rules of procedure of the Security Council, the members of the Security Council support, where appropriate, the informal arrangement whereby one or more Council members (as "penholder(s)") initiate and chair the informal drafting process. This informal arrangement, where appropriate, aims to facilitate timely initiatives to ensure Council action while preserving an element of continuity, with a view to enhancing the efficiency of the Council's work.	<ul style="list-style-type: none"> <li>• Members support "penholding" arrangements where appropriate</li> </ul>
<b>S/2014/268, para. (b):</b> Any member of the Security Council may be a penholder. Members of the Council are encouraged to act as the penholder(s) in the drafting of documents, including resolutions, presidential statements and press statements of the Council.	<ul style="list-style-type: none"> <li>• Any member may be a penholder</li> <li>• Members are encouraged to act as penholders</li> </ul>
<b>S/2014/268, para. (c):</b> The members of the Security Council affirm their commitment to enhancing the participation of all members of the Security Council in the drafting of documents, including resolutions, presidential statements and press statements of the Council. To that end, the members of the Security Council encourage penholders, as early as	<ul style="list-style-type: none"> <li>• Commitment to enhancing the participation of all members in drafting outcome documents</li> </ul>

possible in the drafting exercise, to ensure the exchange of information among all Security Council members and to engage in timely consultations with all Council members.	<ul style="list-style-type: none"> <li>• Penholders are encouraged to ensure exchange of information and timely consultations among all members</li> </ul>
<b>S/2012/922, para. 6:</b> Where appropriate for certain open debates, the adoption of an outcome might occur at a date subsequent to that of the open debate in order to allow it to more fully reflect, if the Security Council considers it appropriate, matters raised during the debate.	<ul style="list-style-type: none"> <li>• Outcome documents may be adopted at a date subsequent to a related open debate to more fully reflect matters raised during the debate</li> </ul>
<b>S/2012/402, para. 3:</b> Where appropriate, the members of the Council should ordinarily seek to avoid the need for draft resolutions or other documents to be translated over the weekend.	<ul style="list-style-type: none"> <li>• Council to avoid requesting translation of outcome documents over the weekend where appropriate</li> </ul>
<b>S/2010/507, para. 45:</b> The Secretariat should further issue, as United Nations press releases, all written statements to the press made by the President of the Security Council on behalf of Council members, upon clearance by the President.	<ul style="list-style-type: none"> <li>• All written press statements to be issued as UN press releases</li> </ul>
<b>VIII. TROOP-CONTRIBUTING AND POLICE-CONTRIBUTING COUNTRIES (TCCs / PCCs)</b>	
<b>S/2013/630:</b> The members of the Security Council recall that consultations between the Security Council, the Secretariat and troop- and police-contributing countries should enhance the ability of the Council to make appropriate, effective and timely decisions in fulfilling its responsibilities and recall the functions of the Working Group on Peacekeeping Operations in accordance with the note by the President of the Security Council (S/2002/56). In this regard, the members of the Security Council reaffirm their commitment to making full use of and improving existing consultation with troop- and police-contributing countries with a view to ensuring the full consideration of the views and concerns of troop- and police-contributing countries by the Council.	<ul style="list-style-type: none"> <li>• Consultations with TCCs/PCCs should enhance Council's ability to make appropriate, effective and timely decisions</li> <li>• Functions of Working Group on Peacekeeping Operations are recalled</li> <li>• Commitment to make full use of, and improve, existing consultation with TCCs/PCCs</li> </ul>
<b>S/2013/515, para. 2:</b> [The members of the Security Council are committed to:] (f) Building on already agreed measures, to continuing to improve consultations with troop-contributing countries and police-contributing countries, in recognition of the importance of such consultations.	<ul style="list-style-type: none"> <li>• Commitment to improve consultations with TCCs and PCCs</li> </ul>
<b>S/2013/630, para. 3:</b> The members of the Security Council underscore the importance of consultations with relevant troop- and police-contributing countries, including at their request, on urgent situations that affect their operations, particularly regarding the safety and security of their personnel on the ground.	<ul style="list-style-type: none"> <li>• Importance of consultations with TCCs/PCCs, including at their request, on urgent situations</li> </ul>
<b>S/2013/630, para. 4:</b> The members of the Security Council also underscore the importance of consultation with troop- and police-contributing countries in cases of transition from a peacekeeping to a peacebuilding operation, and on major changes in an operation, such as withdrawal, scaling down of the size or termination.	<ul style="list-style-type: none"> <li>• Importance of consultations with TCCs/PCCs regarding transitions from peacekeeping to peacebuilding operations and other major changes</li> </ul>
<b>S/2010/507, para. 11:</b> The members of the Security Council [agree that the rule that reports of the Secretary-General should be made available in all official languages at least four working days before the Council is scheduled to consider them] should apply to making such reports available to relevant participants in Council meetings at which those reports are discussed, including the distribution of the reports on peacekeeping missions to all participants in meetings of troop- and police-contributing countries.	<ul style="list-style-type: none"> <li>• Secretary-General reports to be available at least four working days before Council consideration, including to TCCs/PCCs, in all official languages</li> </ul>
<b>S/2013/630, para. 5:</b> As regards the renewal of mandates of peacekeeping operations, the Secretariat will provide the	<ul style="list-style-type: none"> <li>• TCCs/PCCs to receive Secretary-</li> </ul>

relevant troop- and police-contributing countries with a copy of the report of the Secretary-General with, as far as practicable, enough anticipation in order to allow the preparation for and the timely holding of meetings with troop- and police-contributing countries before discussion among Council members.	General reports with enough anticipation to allow preparation for meetings on mandate renewals
<b>S/2010/507, para. 36(b)(iii)b:</b> “TCC meeting”: briefings may be conducted, and Council members may deliver statements; parties described in resolution 1353 (2001) are invited to participate in the discussion, in accordance with the resolution.	<ul style="list-style-type: none"> <li>• At “TCC meetings”, in addition to Council members, parties described in resolution 1353 (2001) are invited to participate</li> </ul>
<b>S/2010/507, para. 33:</b> In order to further encourage substantive discussions with troop- and police-contributing countries, in accordance with Security Council resolution 1353 (2001), the members of the Security Council encourage the attendance of appropriate military and political officers from each participating mission at meetings with troop-contributing countries. The members of the Security Council emphasize the importance of consulting with troop- and police-contributing countries, including holding meetings, preferably, one week before the Security Council considers mandate renewals or modifications. The members of the Security Council encourage the President of the Council to provide sufficient time for the meetings . . .	<ul style="list-style-type: none"> <li>• Attendance at TCC meetings of appropriate military and political officers from each participating mission is encouraged</li> <li>• Council to consult TCCs/PCCs on mandate renewals or modifications preferably one week before Council consideration</li> </ul>
<b>S/2013/630, para. 7:</b> The Security Council may, as appropriate, hold informal meetings in order to encourage more interactive dialogue between Council members and troop- and police-contributing countries.	<ul style="list-style-type: none"> <li>• Informal meetings with TCCs/PCCs may be held to encourage more interactive dialogue</li> </ul>
<b>S/2010/507, para. 33:</b> The members of the Security Council encourage the President of the Council . . . to provide to the other members of the Council a summary of the meetings with troop- and police-contributing countries that are held before the Council discusses mandate renewals or modifications.	<ul style="list-style-type: none"> <li>• Council President encouraged to provide members with summaries of TCC/PCC meetings</li> </ul>
<b>S/2013/630, para. 6:</b> The President of the Security Council will report to the Council on consultations with troop- and police-contributing countries.	<ul style="list-style-type: none"> <li>• President to report to Council on consultations with TCCs/PCCs</li> </ul>
<b>S/2013/630, para. 1:</b> Prior to the constitution of a peacekeeping operation, the Secretariat is encouraged to make the broadest possible call for contributions to that operation. Once potential contributors have been identified, the Secretariat will provide them with all necessary information in order to facilitate their decision-making regarding participation in the operation.	<ul style="list-style-type: none"> <li>• Prior to new peacekeeping operations, Secretariat encouraged to make broadest possible call for contributions</li> <li>• Secretariat to provide potential contributors with all necessary information</li> </ul>
<b>S/2010/507, para. 50:</b> The members of the Security Council welcome the participation in the meetings of the Security Council Working Group on Peacekeeping Operations of the Secretariat, troop- and police-contributing countries and other major stakeholders, and encourage this practice in order to foster closer cooperation between the Council and those actors.	<ul style="list-style-type: none"> <li>• Participation of TCCs/PCCs and other major stakeholders in meetings of Working Group on Peacekeeping Operations encouraged</li> </ul>
<b>S/2013/630, para. 2:</b> The Working Group on Peacekeeping Operations will continue to hold regular meetings with troop-contributing countries and police-contributing countries on relevant issues.	<ul style="list-style-type: none"> <li>• Working Group on Peacekeeping Operations will continue to hold regular meetings with TCCs/PCCs</li> </ul>

<b>IX. TRANSPARENCY AND OUTREACH</b>	
<b>S/2010/507, para. 10:</b> The members of the Security Council intend to intensify their efforts to publicize decisions and other relevant information of the Council and its subsidiary bodies to the Member States and other organizations through correspondence, websites, outreach activities and other means, when appropriate. The members of the Security Council intend to continue to examine ways to enhance its activities in this regard . . .	<ul style="list-style-type: none"> <li>• Members to intensify efforts to publicize decisions and other relevant information about Council and its subsidiary organs</li> </ul>
<b>S/2010/507, para. 45:</b> The Secretariat should also continue to bring to the knowledge of those concerned, including non-State actors, through the relevant Special Representatives, Representatives and Envoys of the Secretary-General and United Nations Resident Coordinators, resolutions and presidential statements of the Security Council as well as statements to the press made by the President of the Council on behalf of the Council members, and ensure their promptest communication and widest possible dissemination.	<ul style="list-style-type: none"> <li>• Secretariat to bring outcome documents to the attention of all concerned, including non-State actors</li> </ul>
<b>a. Non-Council Member States</b>	
<b>S/2012/402, para. 10:</b> The members of the Security Council will consider ways and means of further enhancing interaction with and seeking the views of non-Council members, particularly the interested or concerned States, on issues on its agenda.	<ul style="list-style-type: none"> <li>• Members to consider ways to further enhance interaction and seek views of non-members</li> </ul>
<b>S/2010/507, para. 59:</b> The members of the Security Council intend to seek the views of Member States that are parties to a conflict and/or other interested and affected parties. For that purpose, the Security Council may, inter alia, utilize private meetings when public meetings are not appropriate, in which case invitations are also to be extended in accordance with rules 37 and 39 of the Council's provisional rules of procedure. The Security Council, when it deems appropriate, may also utilize informal dialogues.	<ul style="list-style-type: none"> <li>• Council members to seek views of parties, including through private meetings or informal dialogues</li> </ul>
<b>S/2010/507, para. 3:</b> The members of the Security Council agree that the President of the Council or his or her designate should provide substantive and detailed briefings to Member States in a timely manner. Such briefings should take place shortly after informal consultations of the whole. The members of the Security Council encourage the President of the Council to provide the attending Member States with copies of statements that he or she makes to the media following the informal consultations, if appropriate.	<ul style="list-style-type: none"> <li>• President to brief non-members after consultations</li> <li>• President to provide copies of press statements to attending Member States</li> </ul>
<b>S/2010/507, para. 43 and S/2014/268, para. (d):</b> The members of the Security Council intend to continue to informally consult with the broader United Nations membership, in particular interested Member States, including countries directly involved or specifically affected, neighbouring States and countries with particular contributions to make . . . when drafting, inter alia, resolutions, presidential statements and press statements, as appropriate [ <i>recalled</i> in S/2013/515, para. 2(b)].	<ul style="list-style-type: none"> <li>• Council members intend to consult informally with broader UN membership when drafting outcome documents</li> </ul>
<b>S/2010/507, para. 44:</b> The members of the Security Council agree to consider making draft resolutions and presidential statements as well as other draft documents available as appropriate to non-members of the Council as soon as such documents are introduced within informal consultations of the whole, or earlier, if so authorized by the authors of the draft document.	<ul style="list-style-type: none"> <li>• Council members to consider making draft outcome documents early available to non-members</li> </ul>
<b>S/2010/507, para. 45:</b> The President of the Security Council should, when so requested by the Council members, and without prejudice to his or her responsibilities as President, draw the attention of the representative(s) of the Member State(s) . . . concerned to relevant statements to the press made by the President on behalf of Council members or decisions of the Council. The Secretariat should also continue to bring to the knowledge of those concerned . . . resolutions and presidential statements of the Security Council as well as statements to the press made by the President	<ul style="list-style-type: none"> <li>• When requested by Council members, President to bring outcome documents to attention of concerned Member States</li> <li>• Secretariat also to bring outcome</li> </ul>

of the Council on behalf of the Council members, and ensure their promptest communication and widest possible dissemination.	documents to knowledge of those concerned
<b>b. General Assembly and ECOSOC</b>	
<b>S/2010/507, para. 60:</b> The members of the Security Council intend to continue to maintain regular communication with the General Assembly and the Economic and Social Council for better coordination among the principal organs of the United Nations. To that end, the members of the Security Council encourage the President of the Council to continue holding meetings with the Presidents of the General Assembly and the Economic and Social Council on a regular basis.	<ul style="list-style-type: none"> <li>• Council President to meet regularly with General Assembly and ECOSOC Presidents for better coordination</li> </ul>
<b>S/PRST/2015/19, para. 4:</b> The Security Council underscores the importance of increased coordination, cooperation and interaction among the principal organs of the United Nations, in particular the Security Council, the General Assembly, the Economic and Social Council and the Secretariat . . . and reaffirms that the relationship between the principal organs of the United Nations is mutually reinforcing and complementary, in accordance with and with full respect for their respective functions, authority, powers and competencies as enshrined in the Charter. In this regard, the Security Council takes note of the adoption on 11 September 2015, by the General Assembly, of resolution 69/321 and the continued cooperation between the President of the Security Council and the President of the General Assembly.	<ul style="list-style-type: none"> <li>• Important to increase coordination, cooperation and interaction among principal UN organs, especially General Assembly and ECOSOC</li> <li>• Relationship between the principal organs is mutually reinforcing and complementary</li> <li>• Note taken of Assembly resolution 69/321 and continued cooperation between the Council and Assembly Presidents</li> </ul>
<b>c. Peacebuilding Commission</b>	
<b>S/2013/515, para. 2:</b> [The members of the Security Council are committed:] (c) To remaining committed to maintaining regular communication with the Peacebuilding Commission. The Chair of the Commission and the Chairs of country-specific configurations of the Commission will be invited, as appropriate, to participate in formal Council meetings. The members of the Council encourage, in addition, informal exchanges with the Chair of the Commission and the Chairs of the country-specific configurations, as appropriate, through informal interactive dialogues [ <i>updates S/2010/507, para 61</i> ].	<ul style="list-style-type: none"> <li>• Council members committed to maintaining regular communication with Peacebuilding Commission</li> <li>• PBC country configuration Chairs to be invited to participate in Council meetings as appropriate</li> <li>• Informal exchanges with PBC and country configuration Chairs through informal interactive dialogues are encouraged</li> </ul>
<b>d. Regional and subregional organizations</b>	
<b>S/PRST/2015/19, para. 4:</b> The Security Council underscores the importance of increased coordination, cooperation and interaction [with] regional organisations, including the African Union . . .	<ul style="list-style-type: none"> <li>• Importance of increased coordination, cooperation and interaction with regional organizations, including African Union</li> </ul>
<b>S/2013/515, para. 2:</b> [The members of the Security Council are committed:] (g) To continuing to expand consultation and cooperation, as appropriate, with relevant regional and subregional organizations, as agreed by the Council in the presidential statement of 13 January 2010 (S/PRST/2010/1), the presidential statement of 6 August 2013	<ul style="list-style-type: none"> <li>• Commitment to expand consultation and cooperation with regional and subregional organizations</li> </ul>

(S/PRST/2013/12), and the note by the President of 26 July 2010 (S/2010/507), in addition to subsequent related documents and notes by the President.	
<b>S/2010/507, para. 32:</b> In line with paragraph 170(a) of the 2005 World Summit Outcome (General Assembly resolution 60/1) and Security Council resolution 1631 (2005), the members of the Security Council agree to continue to expand consultation and cooperation with regional and subregional organizations, including by inviting relevant organizations to participate in the Council's public and private meetings, when appropriate.	<ul style="list-style-type: none"> <li>• Relevant regional and subregional organizations to be invited to participate in meetings</li> </ul>
<b>S/2010/507, para. 43:</b> The members of the Security Council intend to continue to informally consult with . . . regional organizations and Groups of Friends, when drafting, inter alia, resolutions, presidential statements and press statements, as appropriate.	<ul style="list-style-type: none"> <li>• Council members to consult informally with regional organizations and Groups of Friends when drafting outcome documents</li> </ul>
<b>X. SUBSIDIARY ORGANS</b>	
<b>S/2010/507, para. 46:</b> The members of the Security Council encourage the Chairs of all subsidiary bodies to continue to report to the Council on any outstanding issues, when necessary and in any event on a regular basis, in order to receive strategic guidance from the Council.	<ul style="list-style-type: none"> <li>• Subsidiary body Chairs to report on outstanding issues in order to receive Council's strategic guidance</li> </ul>
<b>S/2016/170, para. 1:</b> [A]ll members of the Council are committed to . . . (b) Encouraging all Chairs to continue to brief the Council, including on relevant reports, in open meetings of the Council, as appropriate.	<ul style="list-style-type: none"> <li>• Chairs encouraged to brief Council, in open meetings as appropriate</li> </ul>
<b>S/2016/170, para. 4:</b> [A]ll members of the Council are committed to . . . (b) Encouraging Council members to promote greater coordination between the Council as a whole and its subsidiary organs, when considering thematic or country-specific situations.	<ul style="list-style-type: none"> <li>• Greater coordination encouraged between Council and its subsidiary organs on thematic or country-specific situations</li> </ul>
<b>S/2016/170, para. 4:</b> [A]ll members of the Council are committed to . . . (a) Encouraging all Chairs, including those chairing subsidiary organs with similar themes and geographical scope, to meet regularly to discuss common concerns, best practices and ways to improve mutual cooperation, and requesting the Secretariat to provide support for such meetings.	<ul style="list-style-type: none"> <li>• All Chairs encouraged to meet regularly to discuss common concerns, best practices, and ways to improve mutual cooperation</li> </ul>
<b>S/PRST/2015/19, para. 7:</b> The Security Council further appreciates the efforts on working methods undertaken by its other subsidiary bodies [in addition to the Informal Working Group on Documentation and Other Procedural Questions] aimed at enhancing the effectiveness and transparency of their activities, and encourages them, as appropriate, to make further progress.	<ul style="list-style-type: none"> <li>• Subsidiary organs encouraged to make further progress to improve working methods</li> </ul>
<b>S/2016/170, para. 5:</b> The members of the Council will continue their consideration of ways to improve the work of the subsidiary organs of the Security Council.	<ul style="list-style-type: none"> <li>• Council to continue consideration of ways to improve work of subsidiary organs</li> </ul>
<b>S/2010/507, para. 48:</b> The members of the Security Council encourage the Secretariat to provide administrative and substantive support to the subsidiary bodies of the Council.	<ul style="list-style-type: none"> <li>• Secretariat encouraged to provide administration and substantive support to subsidiary bodies</li> </ul>
<b>a. Missions to the field</b>	
<b>S/2010/507, para. 66:</b> The members of the Security Council underline the value of Security Council missions for understanding and assessing particular conflicts or situations on the agenda of the Council. Security Council missions should be planned as early as practicable with the members of the Security Council that will be participating in the	<ul style="list-style-type: none"> <li>• Missions to be planned as early as practicable</li> <li>• Council member(s) to be designated</li> </ul>

mission. Members of the Security Council will designate a member or members to coordinate a particular Security Council mission.	to coordinate each mission
<b>S/2010/507, para. 67:</b> The designated member or members will draft terms of reference for the mission as early as possible in consultation with Security Council members and the Secretariat. The terms of reference should outline the dates of the mission, its purpose, the proposed agenda and the composition of the mission. The terms of reference should be issued as a Security Council document.	<ul style="list-style-type: none"> <li>• Designated member(s) to draft terms of reference for mission as early as possible in consultation with other members and Secretariat</li> <li>• Terms of reference to outline dates, purpose, proposed agenda and composition of each mission</li> <li>• Terms of reference to be issued as a Council document</li> </ul>
<b>S/2010/507, para. 68:</b> The members of the Security Council encourage Security Council missions to continue to avoid restricting their meetings to those with governmental interlocutors and interlocutors of conflict parties and to hold, as appropriate, meetings with local civil society leaders, non-governmental organizations and other interested parties.	<ul style="list-style-type: none"> <li>• Missions to meet not only with interlocutors of governments and conflict parties, but also civil society leaders, NGOs and other interested parties</li> </ul>
<b>S/2010/507, para. 69:</b> Upon the return of the mission, the designated member or members should brief the Security Council on the mission orally and/or with a written report which should be issued as a document of the Security Council.	<ul style="list-style-type: none"> <li>• Upon mission's return, designated member(s) to brief the Council orally and/or through a written report issued as a Council document</li> </ul>
<b>b. Sanctions committees</b>	
<b>S/2010/507, para. 4:</b> For issues not mentioned in the present note, working methods regarding sanctions committees will continue to be governed by the working methods as adopted by individual sanctions committees and the notes and statements by the President of the Security Council listed in the note by the President of the Security Council of 7 February 2006 (S/2006/78).	<ul style="list-style-type: none"> <li>• When not otherwise provided for, sanctions committees' working methods to be governed by working methods adopted by individual committees and notes and statements by the President listed in S/2006/78</li> </ul>
<b>c. Outreach and transparency</b>	
<b>S/2010/507, para. 47:</b> The members of the Security Council encourage subsidiary bodies of the Council to seek the views of Member States with strong interest in their areas of work. The members of the Security Council in particular encourage sanctions committees to seek the views of Member States that are particularly affected by the sanctions.	<ul style="list-style-type: none"> <li>• Subsidiary bodies encouraged to seek views of Member States with strong interest, particularly States affected by sanctions</li> </ul>
<b>S/2016/170, para. 1:</b> [A]ll members of the Council are committed to . . . (f) Encouraging all Chairs to continue to travel periodically to regions applicable to their work to seek the views of and engage with affected or concerned States and explain and promote the objectives of the subsidiary organ's mandate.	<ul style="list-style-type: none"> <li>• All Chairs encouraged to travel periodically to regions applicable to their work</li> </ul>
<b>S/2016/170, para. 1:</b> [A]ll members of the Council are committed to . . . (e) Encouraging all Chairs to seek the views of affected or concerned Member States and to foster early and periodic engagement and dialogue between them and relevant sanctions monitoring teams, groups and panels throughout the course of their mandate.	<ul style="list-style-type: none"> <li>• Chairs encouraged to seek views of affected or concerned Member States, and to foster engagement and</li> </ul>

	dialogue between them and expert groups
<b>S/2010/507, para. 49:</b> The members of the Security Council encourage Chairs of the subsidiary bodies of the Council to make the schedules of meetings of subsidiary bodies available to the public, when appropriate, through their websites and the <i>Journal of the United Nations</i> .	<ul style="list-style-type: none"> <li>Subsidiary bodies encouraged to make public their meeting schedules</li> </ul>
<b>S/2016/170, para. 1:</b> [A]ll members of the Council are committed to . . . (d) Requesting the Secretariat to announce all meetings and provisional agendas of the subsidiary organs of the Council to the public (in the <i>Journal of the United Nations</i> and on the websites of the subsidiary organs).	<ul style="list-style-type: none"> <li>Secretariat to announce all meetings and provisional agendas of subsidiary organs in the <i>Journal</i> and on websites</li> </ul>
<b>S/2016/170, para. 1:</b> [A]ll members of the Council are committed to . . . (a) Encouraging all Chairs to provide non-members of the Council with interactive briefings, as appropriate, and to consider any other opportunities for non-members to provide input to their work [ <i>see also</i> S/2013/515, para. 2(e)].	<ul style="list-style-type: none"> <li>Chairs encouraged to provide non-members with interactive briefings</li> <li>Chairs encouraged to consider other opportunities for non-members to provide inputs</li> </ul>
<b>S/2013/515, para. 2:</b> [The members of the Security Council are committed:] (d) To encouraging the subsidiary bodies to enhance the transparency of their activities, including by providing non-members of the Council with substantive interactive briefings, as agreed by their members, recognizing that doing so can add value to the work of those bodies.	<ul style="list-style-type: none"> <li>Subsidiary bodies encouraged to enhance transparency of their activities, including through substantive interactive briefings</li> </ul>
<b>S/2010/507, para. 5:</b> The members of the Security Council invite Chairs of the subsidiary bodies of the Security Council or their designates to give, on a regular basis, informal briefings, when appropriate, on their activities to interested Member States. The members of the Security Council agree that the time and place of such briefings should be published in the <i>Journal of the United Nations</i> .	<ul style="list-style-type: none"> <li>Chairs invited to give informal briefings to non-members on a regular basis and to announce in <i>Journal</i></li> </ul>
<b>S/2016/170, para. 1:</b> [A]ll members of the Council are committed to . . . (c) Encouraging all Chairs, as appropriate, to provide an agreed brief summary of relevant meetings of the subsidiary organs of the Council to non-members of the Council, including through press releases.	<ul style="list-style-type: none"> <li>Chairs encouraged to provide an agreed brief summary of relevant meetings to non-members, including through press releases</li> </ul>
<b>S/2016/170, para. 1:</b> [A]ll members of the Council are committed to . . . (h) Encouraging the Secretariat to continue to ensure that the information on the websites of the subsidiary organs of the Council is accurate and updated in all official languages of the United Nations, including the reports of sanctions monitoring teams, groups and panels.	<ul style="list-style-type: none"> <li>Secretariat encouraged to ensure that information on subsidiary organ websites is accurate and updated in all official languages</li> </ul>
<b>S/2016/170, para. 1:</b> [A]ll members of the Council are committed to . . . (g) Encouraging the Secretariat to maintain the translation of all United Nations sanctions lists into all official languages of the United Nations.	<ul style="list-style-type: none"> <li>Secretariat encouraged to maintain translation of all sanctions lists into all official languages</li> </ul>
<b>S/2010/507, para. 10:</b> The members of the Security Council encourage subsidiary bodies of the Council to continue to review periodically policies concerning access to their documents, as appropriate.	<ul style="list-style-type: none"> <li>Subsidiary bodies encouraged periodically to review policies concerning access to their documents</li> </ul>
<b>d. Chairs of subsidiary organs</b>	
<b>(i) Appointment of Chairs</b>	
<b>S/2016/619, para. 5:</b> The members of the Security Council should make every effort to agree provisionally on the	<ul style="list-style-type: none"> <li>Council to make every effort to agree</li> </ul>

appointment of the Chairs of the subsidiary organs for the following year no later than 1 October.	provisionally on appointing Chairs no later than 1 October
<b>S/2016/619, para. 6:</b> To that end, the members of the Security Council will start an informal process on consultations, with the participation of all Council members, on the appointment of the Chairs of the subsidiary organs from among the members of the Council for the following year as soon as possible after each election of members of the Council. The members of the Council should also consult informally with the newly elected members in the process [ <i>supersedes</i> S/2012/937, para. 3; S/2014/393, para. 1; and S/2016/170, para. 2(b)].	<ul style="list-style-type: none"> <li>• Informal process of consultations to start as soon as possible after election of new members, with participation of all Council members and newly elected members</li> </ul>
<b>S/2016/619, para. 7:</b> This informal process of consultations will be undertaken in a balanced, transparent, efficient and inclusive way so as to facilitate an exchange of information related to the work of the subsidiary organs involved and will be facilitated jointly by two members of the Security Council working in full cooperation [ <i>supersedes</i> S/2012/937, para. 2; and S/2016/170, para. 2(a)].	<ul style="list-style-type: none"> <li>• Consultation process to be undertaken in a balanced, transparent, efficient and inclusive way</li> <li>• Consultation process to be facilitated jointly by two members working in full cooperation</li> </ul>
<b>S/2016/619, para. 8:</b> All members and newly elected members of the Security Council should be informed of the outcome of the informal process of consultations on the appointment of the Chairs of the subsidiary organs in a transparent and substantive way prior to the provisional agreement on the appointment.	<ul style="list-style-type: none"> <li>• All members and newly elected members to be informed of outcome of consultation process in a transparent and substantive way</li> </ul>
<b>(ii) Preparation of Chairs</b>	
<b>S/2016/619, para. 9:</b> The Chairs of the subsidiary organs are encouraged, with the assistance of the Secretariat as required, to provide those members of the Council that will take over the chairmanships with written and oral briefings about the work done during the outgoing chairmanship and to maintain informal meetings with the incoming Chairs, as necessary, including with the assistance of the Secretariat [ <i>supersedes</i> S/2014/393, paras. 2 and 5; and S/2016/170, para. 3(b)].	<ul style="list-style-type: none"> <li>• Chairs encouraged to provide incoming Chairs with written and oral briefings about work done during outgoing chairmanships, and to maintain informal meetings</li> </ul>
<b>S/2016/619, para. 10:</b> The briefings will be accompanied by documents adopted during the outgoing chairmanship and all informal documents and background information the outgoing Chair deems pertinent for enlightening the incoming Chair, including draft documents being discussed by the subsidiary organ. Taking into account that such document and information might not have been made public, they will be provided to the members that will take over the chairmanships as soon as possible after the chairmanships have been provisionally decided [ <i>supersedes</i> S/2014/393, para. 3].	<ul style="list-style-type: none"> <li>• Briefings to incoming Chairs to be accompanied by documents adopted during outgoing chairmanships, and all informal documents and background information the outgoing Chair deems pertinent, including draft documents under discussion</li> </ul>
<b>S/2014/393, para. 4:</b> The Secretariat could assist the outgoing Chair in the preparation of the background information, although responsibility would lie with the Chair.	<ul style="list-style-type: none"> <li>• Secretariat could assist outgoing Chairs in preparing background information, although responsibility would lie with Chairs</li> </ul>
<b>S/2016/170, para. 1:</b> [A]ll members of the Council are committed to . . . (c) Encouraging early consultations between sanctions monitoring teams, groups and panels and incoming Chairs.	<ul style="list-style-type: none"> <li>• Early consultations encouraged between incoming Chairs and sanctions monitoring teams, groups and panels</li> </ul>

<p><b>S/2016/619, para. 11:</b> The members of the Security Council acknowledge the support given to incoming Chairs by the Secretariat and request the Secretariat to consider further measures to provide incoming Chairs and their staffs with additional substantive and methodological briefings on the work of relevant subsidiary organs [<i>supersedes</i> S/2016/170, para. 3]</p>	<ul style="list-style-type: none"> <li>• Secretariat requested to consider further measures to provide incoming Chairs and their staffs with additional substantive and methodological briefings</li> </ul>
<p><b>XI. MONTHLY ASSESSMENTS AND ANNUAL REPORT</b></p>	
<p><b>a. Presidency assessments</b></p>	
<p><b>S/2010/507, para. 62:</b> The members of the Security Council are encouraged to prepare a monthly assessment of their presidency in a timely manner, which can be utilized by the member of the Council preparing the annual report.</p>	<ul style="list-style-type: none"> <li>• Members encouraged to prepare monthly assessments in a timely manner</li> <li>• Monthly assessments can be used in preparing Council's Annual Report</li> </ul>
<p><b>S/2015/944, para. 9:</b> The members of the Security Council recognize the value of a monthly assessment of each presidency, which can be useful in the preparation of the annual report. Each presidency is encouraged to include a concise summary in its monthly assessment.</p>	<ul style="list-style-type: none"> <li>• Each presidency encouraged to include a concise summary in its monthly assessment</li> </ul>
<p><b>S/2012/922, para. 13:</b> Members of the Security Council recognize the usefulness of the monthly assessments by Council Presidents described in paragraph 62 of the annex to the note by the President (S/2010/507) in providing as much information as possible on the main aspects of the work of the Council during that month, and encourage Council Presidents to submit the monthly assessments soon after the end of their respective presidencies.</p>	<ul style="list-style-type: none"> <li>• Presidents encouraged to submit monthly assessments soon after end of their presidencies</li> </ul>
<p><b>b. Annual Report</b></p>	
<p><b>S/2015/944, para. 1:</b> The Security Council reiterates its willingness to take the necessary action to ensure the timely submission of its report to the General Assembly in accordance with Article 24, paragraph 3, of the Charter of the United Nations [<i>supersedes</i> S/2010/507, para. 70].</p>	<ul style="list-style-type: none"> <li>• Council to ensure timely submission of Annual Report to the General Assembly</li> </ul>
<p><b>S/2015/944, para. 2:</b> The Security Council will continue with the existing practice whereby the annual report is submitted to the General Assembly in a single volume. However, the report to be presented to the General Assembly at its seventy-first session will cover the period from 1 August 2015 to 31 December 2016. Thereafter, the period of coverage for all future report shall be from 1 January to 31 December [<i>supersedes</i> S/2010/507, para. 70].</p>	<ul style="list-style-type: none"> <li>• After a transition volume, the Annual Report will cover 1 January to 31 December</li> </ul>
<p><b>S/2015/944, para. 3:</b> The report shall consist of an introduction, containing an agreed concise summary prepared on behalf of the Council under the coordination of the President of the Council for the month of July. In the case of the presidency for the month of July ending its tenure on the Council that year, the task of coordinating the introduction of the report shall then devolve on the member of the Council next in English alphabetical order and who will not be leaving the Security Council that calendar year [<i>supersedes</i> S/2010/507, para. 71(a)].</p>	<ul style="list-style-type: none"> <li>• Introduction to contain an agreed concise summary prepared under coordination of President for July, except when tenure of that member will end that year, in which case coordination of introduction shall devolve on member next in English alphabetical order which will not be leaving the Council that year</li> </ul>
<p><b>S/2015/944, para. 3:</b> The introduction, which should not exceed 10,000 words, may contain, inter alia, a brief description of the key activities and trends, and the nature of decisions taken by the Security Council during the period</p>	<ul style="list-style-type: none"> <li>• Introduction not to exceed 10,000 words</li> </ul>

covered by the report.	<ul style="list-style-type: none"> <li>• Introduction may contain a brief description of key activities and trends, and nature of Council during period covered</li> </ul>
<b>S/2010/507, para. 71(b):</b> While drafting the introduction to the report, the President for the month of July may, when necessary, seek advice from other members of the Council.	<ul style="list-style-type: none"> <li>• While preparing introduction, President for July may seek advice from other Council members</li> </ul>
<b>S/2010/507, para. 71(c):</b> The introduction to the report should contain concise information about the nature of all decisions taken by the Council during the period covered, in particular all resolutions and presidential statements.	<ul style="list-style-type: none"> <li>• Introduction to contain concise information about all Council decisions</li> </ul>
<b>S/2010/507, para. 71(d):</b> The member of the Council preparing the introduction is encouraged to consult for reference the monthly assessments described in paragraph 62 above.	<ul style="list-style-type: none"> <li>• Drafter of introduction encouraged to consult monthly presidency assessments</li> </ul>
<b>S/2012/922, para. 9:</b> Further to the measures contained in the annex to the note by the President (S/2010/507) concerning the annual report (paras. 70-75), presidencies in charge of preparing the draft introduction to the report may consider organizing, where appropriate, interactive informal exchanges of views with the wider membership.	<ul style="list-style-type: none"> <li>• Presidencies in charge of preparing the introduction may consider organizing interactive informal exchanges of views with the wider membership</li> </ul>
<b>S/2015/944, para. 3:</b> The introduction to the report should continue to be approved by all members of the Council who served on the Council during the reporting period [ <i>supersedes</i> S/2010/507, para. 71(a)].	<ul style="list-style-type: none"> <li>• Introduction to be approved by all members which served on Council during reporting period</li> </ul>
<b>S/2015/944, para. 3:</b> The introduction shall be completed no later than 31 January so as to allow the Secretariat enough time for translation.	<ul style="list-style-type: none"> <li>• Introduction to be completed no later than 31 January</li> </ul>
<b>S/2015/944, para. 4:</b> The remainder of the report shall be prepared by the Secretariat in accordance with paragraph 72 (a)-(e) of presidential note S/2010/507.	<ul style="list-style-type: none"> <li>• Secretariat to draft all parts of the report except its introduction, as set out in S/2010/507, paras. 72(a) – (f)</li> </ul>
<p><b>S/2010/507, para. 72:</b> The remainder of the report shall be prepared by the Secretariat and shall be approved by all current members of the Council and the immediate past elected members who served on the Council during the reporting period covered, and shall contain the following parts:</p> <p>(a) Part I shall contain a brief statistical description of the key activities relating to all questions considered by the Security Council under its responsibility for the maintenance of international peace and security during the period covered by the report, including a list of each of the following, with document symbols, as appropriate:</p> <ul style="list-style-type: none"> <li>(i) All decisions, resolutions, presidential statements and official communiqués adopted by the Security Council;</li> <li>(ii) Meetings of the Security Council, including with troop- and police-contributing countries;</li> <li>(iii) Meetings of subsidiary bodies, including counter-terrorism committees, sanctions committees and working groups;</li> <li>(iv) Reports of panels and monitoring mechanisms;</li> </ul>	<ul style="list-style-type: none"> <li>• Listing of parts of the report to be prepared by the Secretariat</li> </ul>

<p>(v) Reports of Security Council missions undertaken;</p> <p>(vi) Peacekeeping operations established, functioning or terminated;</p> <p>(vii) Assistance missions and offices established, functioning or terminated;</p> <p>(viii) Reports of the Secretary-General submitted to the Security Council;</p> <p>(ix) References to the summary statements by the Secretary-General on matters of which the Security Council was seized for the period covered by the report;</p> <p>(x) Notes by the President of the Security Council and other documents issued by the Security Council for the further improvement of the work of the Council;</p> <p>(xi) Assessment reports issued by the individual monthly presidencies of the Council on its work;</p> <p>(b) Part II shall contain information relating to each question considered by the Security Council during the reporting period, in at least one formal meeting, under its responsibility for the maintenance of international peace and security:</p> <p>(i) Factual data on the number of meetings and informal consultations;</p> <p>(ii) A notice of all decisions, resolutions, presidential statements, and draft resolutions considered by the Council at its meetings but not adopted;</p> <p>(iii) A list of the peacekeeping operations and assistance missions and offices established, functioning or terminated, as appropriate;</p> <p>(iv) A list of the relevant panels and monitoring mechanisms and their reports, as appropriate;</p> <p>(v) A list of the reports of the Secretary-General submitted to the Security Council;</p> <p>(vi) A list of the Security Council missions undertaken and their reports, as appropriate;</p> <p>(vii) All communications issued by the Council or transmitted to the Council in connection with each agenda item considered;</p> <p>(c) Part III shall contain an account of the other matters considered by the Security Council;</p> <p>(d) Part IV shall contain an account of the work of the Military Staff Committee;</p> <p>(e) Part V shall cover matters that were brought to the attention of the Council but not discussed at the meetings of the Council during the reporting period.</p>	
<p><b>S/2010/507, para. 72(f):</b> The members of the Security Council acknowledge that the work of the Security Council subsidiary bodies is an inseparable part of the Council's work. Part VI of the report shall therefore contain concise information about the work of subsidiary bodies of the Security Council, including counter-terrorism committees, sanctions committees, working groups, and international tribunals established by the Security Council, as appropriate.</p>	<ul style="list-style-type: none"> <li>• Part VI of the report to contain concise information about the work of subsidiary bodies</li> </ul>
<p><b>S/2015/944, para. 4:</b> Information contained in part VI of the report, pertaining to the work of subsidiary bodies of the Security Council, including counter-terrorism committees, sanctions committees, working groups and international tribunals established by the Security Council, as appropriate, shall be presented by means of references and hyperlinks to the separate annual reports of the subsidiary bodies of the Council.</p>	<ul style="list-style-type: none"> <li>• Information on subsidiary bodies, as appropriate, to be presented by references and hyperlinks to separate annual reports of those bodies</li> </ul>
<p><b>S/2015/944, para. 6:</b> The Secretariat should, subject to regular review, in a timely manner and in all the official United Nations languages, prepare and post on the United Nations website information related to the Security Council</p>	<ul style="list-style-type: none"> <li>• Secretariat to post on UN website, in all official languages, information</li> </ul>

<p>activities that could have been contained in annexes to the annual report, including:</p> <p>(a) Activities and items relating to each question considered by the Security Council under its responsibility for the maintenance of international peace and security;</p> <p>(b) Information about the work of subsidiary bodies of the Security Council, including counter-terrorism committees, sanctions committees, working groups and international tribunals established by the Security Council, as appropriate;</p> <p>(c) Other information on activities relating to all questions considered by the Security Council under its responsibility for the maintenance of international peace and security.</p>	<p>related to Council activities that could have been contained in annexes to the report</p>
<p><b>S/2015/944, para. 5:</b> The Secretariat should submit the draft report to the members of the Council no later than 15 March, immediately following the period covered by the report, so that it may be discussed and thereafter adopted by the Council in time for consideration by the General Assembly in the spring of that calendar year [<i>supersedes</i> S/2010/507, para. 70(b)].</p>	<ul style="list-style-type: none"> <li>• Secretariat to submit draft report to Council members by 15 March</li> </ul>
<p><b>S/2015/944, para. 7:</b> The report will continue to be adopted at a public meeting of the Security Council where members of the Council who wish to do so may comment on the work of the Council for the period covered by the report [<i>recalled</i> from S/2010/507, para. 74; and S/2012/922, para. 10].</p>	<ul style="list-style-type: none"> <li>• Report to be adopted at a public Council meeting, at which Council members may comment on Council's work during reporting period</li> </ul>
<p><b>S/2015/944, para. 7:</b> The President of the Council for the month in which the report is presented to the General Assembly will also make reference to the verbatim record of the Council's discussion prior to its adoption of the annual report [<i>recalled</i> from S/2010/507].</p>	<ul style="list-style-type: none"> <li>• President presenting report to Assembly to make reference to Council's discussion at adoption meeting</li> </ul>
<p><b>S/2015/944, para. 8:</b> The Secretariat should post the current annual report of the Security Council on the United Nations website. The relevant web page should be updated to provide the information as necessitated under future notes issued by the President of the Security Council with respect to the annual report [<i>recalled</i> from S/2010/507, para. 73].</p>	<ul style="list-style-type: none"> <li>• Secretariat to post reports on website, with updates as necessary</li> </ul>
<p><b>S/2015/944, para. 8:</b> If appropriate, the President of the Security Council will continue the practice of not scheduling meetings or informal consultations of the Council on the first day of the debate on the report in the General Assembly [<i>recalled</i> from S/2010/507, para. 75].</p>	<ul style="list-style-type: none"> <li>• If appropriate, Council President to avoid scheduling meetings on first day of Assembly debate on the report</li> </ul>
<p><b>S/2012/922, para. 11:</b> The members of the Security Council encourage the Presidents in charge of the presentation of the report to the General Assembly to report back to Council members on relevant suggestions and observations raised during the General Assembly debate on the annual report.</p>	<ul style="list-style-type: none"> <li>• Presidents presenting report to Assembly encouraged to report back to Council members on relevant suggestions and observations raised during the Assembly debate</li> </ul>
<p><b>S/2015/944, para. 11:</b> The Secretariat is encouraged to advise, at least once a year, the Informal Working Group on Documentation and Other Procedural Questions on the preparation of the draft annual report, including ways to improve its structure in a cost-efficient way and taking into account the publication of relevant information on the United Nations website.</p>	<ul style="list-style-type: none"> <li>• Secretariat is encouraged to advise, at least once a year, the Informal Working Group on Documentation and Other Procedural Questions on preparing the report, including ways to improve its structure in a cost-efficient way</li> </ul>

<p><b>S/2015/944, para. 11:</b> The members of the Security Council will continue their consideration of other suggestions concerning improvements to the annual report and related activities.</p>	<ul style="list-style-type: none"> <li>• Council to continue consideration of other suggestions for improving the report and related activities</li> </ul>
<p><b>XII. INCOMING ELECTED MEMBERS</b></p>	
<p><b>S/2016/619, para. 2:</b> The Security Council invites the newly elected members of the Council to observe all meetings of the Council and its subsidiary organs and the informal consultations of the whole, for a period of three months immediately preceding their term of membership. The Council also invites the Secretariat to provide all relevant communications of the Council to the newly elected members during the above-mentioned period [<i>supersedes</i> S/2010/507, paras. 76 and 77; and S/2014/393, para. 3].</p>	<ul style="list-style-type: none"> <li>• Incoming elected members to observe all meetings of Council and its subsidiary bodies, and informal consultations, for three months prior to their term</li> <li>• Secretariat to provide all relevant Council communications to incoming elected members during same period</li> </ul>
<p><b>S/2016/619, para. 3:</b> Notwithstanding the foregoing measure, the Security Council will not invite the newly elected members to a specific private meeting of the Council or to specific informal consultations of the whole if a request to that effect is made by a member of the Council where exceptional circumstances exist. The newly elected members will not be invited to the meetings of the Council or the informal consultations of the whole related to the selection and appointment of the Secretary-General. The newly elected members may be invited to the monthly luncheon with the Secretary-General held in December immediately preceding their term of membership, at the discretion of the President of the Council for that month.</p>	<ul style="list-style-type: none"> <li>• Incoming members will not be invited to a specific private meeting or consultations if a request is made by a member where exceptional circumstances exist</li> <li>• Incoming members will not be invited to meetings or consultations related to appointing the Secretary-General</li> <li>• Incoming members may be invited to Secretary-General luncheon in December preceding their term, at the discretion of President for that month</li> </ul>
<p><b>S/2016/619, para. 4:</b> The Security Council invites the Secretariat to continue to take appropriate measures to familiarize the newly elected members with the work of the Council and its subsidiary bodies, including by providing briefing materials and holding seminars before they begin to attend Council meetings [<i>supersedes</i> S/2010/507, para. 78; and S/2014/393, para. 3].</p>	<ul style="list-style-type: none"> <li>• Secretariat to familiarize incoming members with work of Council and its subsidiary bodies, including through briefing materials and seminars</li> </ul>
<p><b>XIII. ONGOING IMPROVEMENT OF WORKING METHODS</b></p>	
<p><b>S/2013/515, para. 2:</b> [The members of the Security Council are committed:] (j) To continuing to keep the Council's working methods under consideration with a view to ensuring their effective and consistent implementation.</p>	<ul style="list-style-type: none"> <li>• Commitment to keep Council's working methods under consideration to ensure their effective and consistent implementation</li> </ul>
<p><b>S/2010/922, para. 1:</b> The members of the Security Council reaffirm their commitment to enhancing the efficiency and transparency of the Council's work, including interaction and dialogue with other Member States, and to implementing all previously agreed measures, in particular those contained in the note by the President of the Security Council (S/2010/507).</p>	<ul style="list-style-type: none"> <li>• Commitment to enhance efficiency and transparency of Council's work, including interaction and dialogue with non-members, and to implement all previously agreed measures</li> </ul>

<p><b>S/PRST/2015/19, para. 2:</b> The Security Council expresses its intent to continue to hold an annual open debate on its working methods and affirms its commitment to continue to keep its working methods under consideration in its regular work, with a view to ensuring their effective and consistent implementation.</p>	<ul style="list-style-type: none"> <li>• Intention to hold an annual open debate on Council’s working methods</li> <li>• Commitment to keep working methods under consideration in Council’s regular work</li> </ul>
<p><b>S/2013/515, para. 2:</b> [The members of the Security Council are committed:] (h) To continuing to provide opportunities to hear the views of the broader membership on the working methods of the Council, including in any open debate on the implementation of the note by the President of 26 July 2010 (S/2010/507), and to welcoming the continued participation by the broader membership in such debates.</p>	<ul style="list-style-type: none"> <li>• Commitment to provide opportunities to hear views of broader membership on Council’s working methods, and welcoming continued participation by broader membership in open debates on implementing S/2010/507</li> </ul>
<p><b>S/PRST/2015/19, para. 5:</b> The Security Council appreciates the work undertaken by the Informal Working Group on Documentation and Other Procedural Questions, and requests the Informal Working Group to continue reviewing and updating relevant notes by the President of the Security Council, in particular Note S/2010/507 of 26 July 2010, including with a focus on implementation.</p>	<ul style="list-style-type: none"> <li>• Informal Working Group on Documentation and Other Procedural Questions requested to continue reviewing and updating relevant presidential notes, with a focus on implementation</li> </ul>
<p><b>S/PRST/2015/19, para. 6:</b> The Security Council takes note of the efforts of the Informal Working Group on Documentation and Other Procedural Questions to enhance the transparency of its activities, including by the Chair providing regular briefings to interested Member States, in consultations with its members, and encourages the Working Group to make further progress in this regard.</p>	<ul style="list-style-type: none"> <li>• Informal Working Group encouraged to make further progress in enhancing transparency of its activities, including regular briefings by Chair to interested Member States</li> </ul>
<p><b>S/2010/507, para. 5:</b> The members of the Council will continue their consideration of the Council’s documentation and other procedural questions in the Informal Working Group on Documentation and Other Procedural Questions and other subsidiary bodies of the Council.</p>	<ul style="list-style-type: none"> <li>• Council to continue consideration of documentation and other procedural questions in Informal Working Group and other subsidiary bodies</li> </ul>